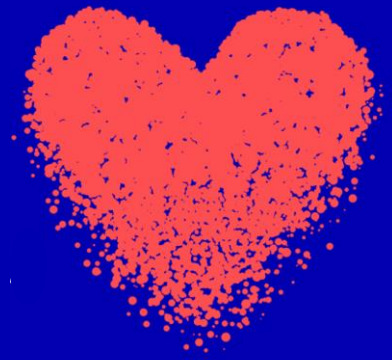


Benefits for Life Card

Marriage



This HIMSS Benefits Life Event Card is designed to *support all of you* by giving you the information you and your family needs during a life transition.



Overview

Congratulations on your upcoming or recent marriage. The below outlines items that may need your review upon getting married.

- Adding your spouse/other dependents to your benefit plans
- Updating your beneficiaries
- Reviewing your tax withholdings
- Changing your address and name
- Celebrating with HIMSS!



Top Things to Know

1. **Adding your spouse (and other eligible dependents) to your benefit plans** (medical, dental, vision, voluntary life & disability). You have *30-days from the date of your wedding* to make any enrollments. This can be done through [ADP self-service](#).
2. You can **update your beneficiaries** for Life and AD&D Insurance through ADP and your 401(k) directly through the [Empower Retirement](#) website.
3. You may want to [review and/or change](#) your Federal and or State **tax withholdings**.
4. If you plan on **legally changing your name**, send a secure copy of your new Social Security Card reflecting your new legal name [to HR](#). This reduces any payroll reporting errors to the State and Federal governments.
5. If you **moved or are planning on moving**, please make sure to update your ADP profile or [send the new address to HR](#).
6. If you wish, **celebrate the news** with everyone across the organization by submitting a photo and blurb to [the HERO team](#). These moments, and others like it, are celebrated on the HIMSS Happening page on HERO.



Where to go for Support

Contact the HR team for guidance at humanresources@himss.org